



## Community Planning Bulletin September 22 2023

**Subject: 2023 Development Agreement – Application Requirements to secure 2023 DA**

The deadline to secure a 2023 Development Agreement is **2023 December 29 at 16:30h**. The Return Package (signed Development Agreement, Performance Security and Certificate of Insurance) must be delivered and accepted prior to this deadline in order to be considered for a 2023 Development Agreement. The CD and SB/DP have to be approved and the Request for Development Agreement (the second REQ process on the Submit tab in UDO) must be submitted using Urban Development Online by end of day **December 08, 2023** to allow for processing of the Development Agreement .

Once the online request for Development Agreement is submitted Development Commitments staff will review the request for content and completeness. If considered complete Community Planning will make available the PDF version of the Development Agreement (DA) to the Developer for digital signing within approximately five working days of the request.

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