



# School Support Notice – Individual

T 527 (R2019-09)

[calgary.ca/schoolsupport](http://calgary.ca/schoolsupport)

**All individuals who own property located in an area where a separate school district exists are required to file a School Support Notice.** Signatures of all registered property owners are required. If needed please use an extra sheet to indicate the name, address, declaration and percentage of ownership of the additional registered property owners.  
 If the property is jointly owned with a corporation, a Corporate School Support Notice must be completed for the corporation.

Roll Number	Property Address	Legal Description
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Consistent with the Constitution of Canada, the [Education Act](#) provides:

1. That individuals who are Roman Catholic must direct their taxes in support of schools to the Roman Catholic separate school district. A Roman Catholic is defined as an individual who recognizes the Pope as the head of the Church.
2. That all other individuals must direct their taxes in support of schools to the public school district.
3. Where two or more individuals (where one or more is Roman Catholic) own property, they must direct their taxes in support of schools to the Roman Catholic separate school district and the public school district in proportion to their ownership. Joint owners are deemed to own the property in equal shares, for example, two property owners, one Roman Catholic and the other one is not: 50% Separate, 50% Public; or three property owners all having equal shares, one Roman Catholic, and the other two are not: 33.3% Separate, 66.7% Public.

Therefore I declare that:

I am of the Roman Catholic Faith       Yes       No

Name of Registered Owner (1)	Signature	Date (YYYY-MM-DD)	% of Ownership
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I am of the Roman Catholic Faith       Yes       No

Name of Registered Owner (2)	Signature	Date (YYYY-MM-DD)	% of Ownership
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I am of the Roman Catholic Faith       Yes       No

Name of Registered Owner (3)	Signature	Date (YYYY-MM-DD)	% of Ownership
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Personal information on this document is collected for the purpose of allocating the school portion of your property taxes to either the public or separate school district. This information is collected under the authority of the Education Act, Section 147 and the Municipal Government Act, Section 303(g). The information is protected by the Freedom of Information and Protection of Privacy Act (FOIP), Section 33(c). Should you have any questions regarding the collection of this personal information, contact the Tax and Receivable FOIP Administrator at 311 or (403) 268-CITY(2489).

**Complete, sign and scan this form and submit via secure online form at [calgary.ca/schoolsupport](http://calgary.ca/schoolsupport)**

## FACT SHEET

- In the City of Calgary, both a public and a Roman Catholic separate school district exist.
- When property is sold, the purchaser is required to file with the City of Calgary this School Support Notice.
- Property owners can at any time file a new School Support Notice or change an existing School Support Notice.
- A School Support Notice filed by a property owner is effective in the taxation year following the year in which the School Support Notice is filed.
- Individual property owners who are Roman Catholic must direct their taxes to the Roman Catholic separate school district.
- Individual property owners who are not Roman Catholic must direct their taxes to the public school district.
- Only property owners, not tenants, are entitled to file this School Support Notice.
- If property is owned by a Roman Catholic and a non-Roman Catholic, the municipality will assign the taxes to the public and Roman Catholic separate school districts in accordance with the percentage of ownership indicated beside the name of each owner.
- In order to ensure that property taxes are directed correctly, it is important that all property owners are designated on the School Support Notice and that the percentage of ownership adds up to 100%.
- If there is insufficient space to list all the registered property owners and to make the necessary declarations on the front of this School Support Notice, please use an extra sheet to indicate the name, address, declaration and percentage of ownership of the additional registered property owners.
- A School Support Notice is required for each titled property even if the property owner(s) do not reside in Calgary.
- As the Constitution establishes Alberta's public and separate school systems on the basis of religion (either Protestant or Roman Catholic) school boards and tax collecting authorities are allowed and required to ask for the declaration contained in this form.

*If this School Support Notice is not returned to The City of Calgary, the individual owners' property will be assessable for public school purposes and the taxes on such property will be directed to the Alberta School Foundation Fund and redistributed on an equal amount per student basis, to public and separate school boards in Alberta.*