**Circular Economy Grant: Quarterly Reporting Template**

Disclaimer: Please do not include any personal information in this report

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| **Group/Organization** |
| Legal Name of Group/Organization | Project Title |
| Project Start Date (dd/mm/yy) | Report Date (dd/mm/yy) |
| **Business Contact Information** |
| Name | Email Address |

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| ***Update on Project Outcomes and Impact*** |
| ***Provide a brief overview of the progress made towards the project’s outcomes and objectives.*** |
| ***How you have been monitoring and evaluating impact progress?*** |
| ***How many people has your project engaged to date since the start of the project?***  |

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| ***Update on Community Benefit*** |
| ***Can you share examples of community support that are developing through the project? Please do not include personal details.*** |
| ***Do you think your project is working to enable communities to engage in the circular economy? If so, why?*** |

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| ***Update on Budget*** |
| ***Please provide an update on the project budget (e.g., on track, changes)*** |